

BOARD OF VISITORS
Academic Affairs Committee Meeting
Board of Visitors Room
December 10, 2004

MINUTES

Mr. Colvin D. Gibson called the meeting to order at 1:40 p.m. Roll call indicated that the following Committee members were in attendance and that a quorum was present.

Committee Members Present:

Mrs. Teresa Carrington
Mr. Colvin D. Gibson
Mr. Donald H. Patterson, Jr.

Other Board Members Present:

Mr. Willie L. Brown
Mr. Howard P. Kern
Mrs. Viola M. Madison-Foreman

Members of NSU Staff Present:

Dr. Elsie Barnes, Vice President for Academic Affairs
Dr. Dorothy L. R. Jones, Associate Vice President for Academic Affairs
Mr. Chinedu Okala, Professor, Fine Arts and President of Faculty Senate
Dr. Sandra DeLoatch, Dean, School of Science and Technology
Mr. Marvin Prince, School of Science and Technology
Mr. Patrick B. Kelly, General Counsel
Ms. Greer Saunders, General Counsel Designate

1. CALL TO ORDER

Mr. Colvin D. Gibson called the meeting to order in the absence of Dr. Jacquelyn Y. Madry-Taylor asked for the approval of the minutes from the September 3, 2004 meeting. The minutes of the September 3, 2004 meeting were approved.

Mr. Gibson expressed words of appreciation for the outstanding leadership Dr. Madry-Taylor provided to the BOV Academic Affairs Committee in convening a meeting to hear concerns of the NSU Faculty Senate.

2. SCHOOL OF SCIENCE AND TECHNOLOGY UPDATE

Dr. Barnes introduced Dr. Sandra DeLoatch, dean of the School of Science and Technology, and Mr. Marvin Prince, staff assistant to the dean. Dr. DeLoatch gave a presentation entitled "School of Science and Technology.... The Emerging Powerhouse." Listed below are some selected highlights from the presentation.

- **Grants and Scholarly Activities** - Faculty members in the School of Science and Technology secured over \$6,456,971 in external funding for the 2003-04 Academic Year and \$4,021,929 for the 2004-2005 academic year (as of December 10, 2004). Faculty presented 105 scholarly papers and conducted 34 presentations.
- **Engineering Initiatives** – The undergraduate and graduate programs in electronics and optical engineering are progressing very well. Enrollment targets have been met or exceeded for all programs. An ABET accreditation site visit is projected for 2007.
- **Computer Science Initiative** - The graduate program in computer science is meeting all established targets. Enrollment in the program increased 85 percent from Fall Semester 2003 to Fall Semester 2004.
- **Center for Materials Research** - The Center's core research focuses on cutting edge materials for telecommunications technologies, laser materials, and optical computing.
- **BEST Lab** – This is a Center of Excellence in science education with a mission to foster excellence in teaching and learning science through the application of advanced technologies and research-based pedagogies.
- **Space Sciences** - Via a grant, the University is constructing an observatory on Fan Mountain in Charlottesville in collaboration with NASA and the University of Virginia. The observatory will house a robotic telescope, and NSU astrophysicists will use the observatory to conduct cutting edge research in collaboration with NASA scientists.
- **Student Accomplishments** - Science and Technology students have won numerous awards; to include, four 1st place and two 2nd place awards at 2004 HBCU-UP national research conference (won awards in five of eight categories); 1st and 4th place in the poster and oral competition at third annual HBCU-UP undergraduate conference; three of the six prizes at the 2003 annual WBHR-LSAMP annual symposium; best computer science paper at the 2003 Virginia Academy of Science Meeting; 1st place in the oral presentation competition at the ADMI Conference; and 1st place in the oral presentation competition at National Technical Association Annual Conference.

3. CLOSED SESSION

It was motioned, seconded, and unanimously approved to move to adjourn and reconvene in closed session, as permitted by Section 2.2-3711.A.1, 10 of the Code of Virginia, for the specific purpose of discussing sabbaticals leave requests.

4. ACTION ITEMS

The Norfolk State University Board of Visitors Academic Affairs Committee having reconvened in open session, took roll call vote on certification that (i) only public business matters lawfully exempted from open meeting requirements, and (ii) only such public business matters as were identified in the motion by which the Academic Affairs Committee closed meeting was convened were heard, discussed or considered in the meeting by the Committee. Any member of the Committee who believed that there was a departure from the requirements as stated above, was asked to so state prior to the vote, indicating the substance of the departure that in his or her judgment has taken place.

Committee members who certified the motion:

Carrington yes

Gibson yes

Patterson yes

The Committee voted on the following action items:

The Committee agreed to support the recommendations for sabbaticals and to present the recommendations to the full Board for approval.

The Committee agreed to support the recommendation for sabbatical moratorium until the NSU Faculty Manual 2000 revisions have been approved by the BOV and to present the recommendation to the full Board for approval.

5. DISCUSSION ITEMS

- **Ratio: Full-Time Faculty to FTE Students** - The ratio of full-time faculty to FTE students is 1:16 for Fall Semester 2003. The data for Fall Semester 2004 is not yet available.
- **Full-time vs. Part-time Faculty** - For Fall Semester 2004, there are 284 full-time faculty members and 136 part-time faculty members. Because of the drop in enrollment, there has been a decline in both the full-time and part-time faculty.

6. INFORMATION

- **Update on Faculty Senate Executive Committee Meeting held on October 8, 2004**

Mr. Patterson asked if the faculty concerns of the Faculty Senate have been alleviated. Mr. Okala thanked the Academic Affairs Committee for meeting with the Faculty Senate. He indicated that the concerns presented at the September meeting have been resolved, the Faculty Manual is currently under revision, and the minutes from the meeting are accurate.

- **SACS Update** - Dr. Barnes gave an update on the SACS reaffirmation scheduled for 2008. She indicated that she and Mr. Okala, along with other staff members, attended the 2004 SACS Conference held December 4-7 in Atlanta, Georgia. She indicated that reaffirmation activities are proceeding as scheduled.

Leadership Team Members - The following individuals make up NSU's SACS Leadership Team:

- Marie V. McDemmond, President
 - Elsie M. Barnes, Vice President for Academic Affairs
 - Kevin Appleton, Vice President for Finance and Business
 - Nuria M. Cuevas, Associate Vice President for Academic Affairs
 - Margaret G. Massey, Associate Vice President for Technology
 - Alexei G. Matveev, Associate Director of Institutional Effectiveness and Assessment
 - Terricita E. Sass, Director of Institutional Effectiveness and Executive Director for Enrollment Management
 - Amelia Ross-Hammond, Faculty Representative
 - Patrice C. Smith, Faculty Representative
- **Graduation Update** - There are 470 students cleared for December 2004 graduation.

Mr. Joseph Fergus, an NSU alumnus and president and chief executive officer of Communication Technologies, Inc., will deliver the keynote address. Both he and Oliver White Hill, a legendary attorney and Civil Rights activist, will be receiving honorary degrees.

NSU Nominations for SCHEV Outstanding Faculty Awards - The following individuals were recommended by the Outstanding Faculty Award Nomination Committee:

- Dr. Mona Bryant-Shanklin, Associate Professor, Early Childhood & Elementary Education
 - Dr. Arletha McSwain, Department Head, Early Childhood & Elementary Education
 - Dr. Carlos W. Salgado, Associate Professor, Physics
 - Dr. Kara A. Witzke, Associate Professor, Health, Physical Education & Exercise Science
 - Dr. Enrique G. Zapatero, Associate Professor, Management Information Systems
- Faculty Senate President Report - Mr. Chindeu Okala, associate professor of Fine Arts and Faculty Senate President, indicated that there was no report from the Faculty Senate.

7. OTHER BUSINESS

Mr. Gibson reviewed a handout from the Florida State Board of Education regarding “Evidence of Student Achievement.” After which, he queried the Committee for additional business. There was no additional business. The meeting adjourned at 2:59 p.m.

Respectfully submitted,

Elsie M. Barnes, Vice President for Academic Affairs

Colvin D. Gibson for Jacquelyn Madry-Taylor, Chairperson