**BI-WEEKLY TIME RECORD**

|  |  |  |
| --- | --- | --- |
| **Week Number(s): ­­­\_\_\_\_ & \_\_\_\_\_** | **Semester/Year: \_\_\_\_\_\_\_\_\_\_\_\_** | **University Supervisor:** |
| **Student Teacher:** | **Assigned Grade Level(s):** | **NSU Email:** |
| **Cooperating Teacher:** | **Work Email:** | **Work Telephone:** |
| **School/Childcare Name:** | **School Division/Child Care Corporation or Group:** | **Experience 1 \_\_\_\_\_**  **Experience 2\_\_\_\_\_** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date  (MM/DD) | Entry | Non-Teaching Activities  (Hours) | Before/After  Non-Teaching School Activities  (Hours) | | Assistive Teaching  Activities  (Hours) | Single, Group or Whole Class Teaching Activities (Hours) | Verified by Cooperating Teacher |
| **Mon.** | **1** |  |  | |  |  |  |
| **Tue.** | **2** |  |  | |  |  |  |
| **Wed.** | **3** |  |  | |  |  |  |
| **Thu** | **4** |  |  | |  |  |  |
| **Fri.** | **5** |  |  | |  |  |  |
| **Weekly Totals** | **1-5** |  |  | |  |  |  |
| **Weekly Non-Teaching Hours:** | | | | **Weekly Teaching Hours:** | | | |
| **Mon.** | **1** |  |  | |  |  |  |
| **Tue.** | **2** |  |  | |  |  |  |
| **Wed.** | **3** |  |  | |  |  |  |
| **Thu.** | **4** |  |  | |  |  |  |
| **Fri.** | **5** |  |  | |  |  |  |
| **Weekly Totals** | **1-5** |  |  | |  |  |  |
| **Weekly Non-Teaching Hours:** | | | | **Weekly Teaching Hours:** | | | |

**Non-teaching Activities Include:** observation, conference, bus duty, hall duty, lunchroom duty, and other activities in which the student teacher has a leadership role with pupils.