



**ADMINISTRATIVE POLICY #35.04 (2021)
Graduate Student Probation Policy**

Policy Title: Graduate Student Probation Policy

Policy Type: Administrative

Policy Number: Administrative Policy #35.04 (2021)

Approved: 11/04/2021

Responsible Office: School of Graduate Studies and Research

Responsible Executive: Office of the Provost and Vice President for Academic Affairs

Applies to: Graduate Students

POLICY STATEMENT

This policy establishes the policy for probationary status for graduate students who fail to make the minimum grade requirements.

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DEFINITIONS

Academic probation: failure to maintain a cumulative grade point average of 3.0.

CONTACTS

The Dean of the School of Graduate Studies and Research officially interprets this policy. The Provost and Vice President for Academic Affairs is responsible for obtaining approval for any revisions as required by BOV Policy # 01 (2014) *Creating and Maintaining Policies* through the appropriate governance structures. Questions regarding this policy should be directed to the School of Graduate Studies and Research.

STAKEHOLDERS: Graduate Council, Graduate Faculty, Graduate Students

GRADUATE STUDENT PROBATION POLICY

A cumulative grade point average (GPA) of 3.00 (“B”), from semester to semester, is required to maintain good academic standing as a graduate student and meet the requirements for a graduate degree. Any student who fails to maintain a 3.00 GPA will be automatically placed in probationary status and must, within the next enrolled semester, elevate his/her GPA to 3.00 in order to remain in the graduate program. Grades in all courses taken as a graduate student are used in determining whether a student has met a GPA of 3.00 (“B”) requirement to remain in good academic standing.

EDUCATION AND COMPLIANCE

1. Educate and train all stakeholders and appropriate audiences on the policy content as necessary.
 - a. Policy will be presented at the Office of Graduate Studies new student orientation.
 - b. Graduate Program Coordinators will inform students of the policy at new student orientations and attendance will be recorded.
 - c. Failure to adhere to this policy will violate the required standards expected of graduate students and may result in disputes.

PUBLICATION

1. Communicate the policy in writing, electronically or otherwise to the University Community including Deans, Department Chairs, and Graduate Council, Graduate Students.

- a. Publish in the Policy Library and reference in Graduate Catalog, Program Handbooks, and on website.
2. Submit the policy to the President's Office for inclusion in the Online Policy Library within 14 days upon approval;
3. Post the policy on the Graduate School's website.

REVIEW SCHEDULE

(List the following items)

- Next Scheduled Review: 11/04/2024
- Approval by President's Cabinet, 11/04/2021
- Revision History: 0
- Supersedes: Graduate Catalog policy 2018-20

RELATED DOCUMENTS

[Graduate Catalog 2020-21](#)

FORMS

There are no forms associated with this policy and procedures.